

The Institute continuously strives to create and enhance infrastructure both in terms of buildings and other facilities to provide a good teaching-learning environment.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – laboratory, library, sports complex, computers, classrooms, etc. The procedures are given below:

Laboratory

All the laboratories are well maintained; lab in-charge and staff in-charge are taking care of maintenance works, and are monitored by the HOD's of the concern departments. Well established procedure is available for service and maintenance of lab equipments. Request for approval of maintenance / service is made before the cost committee through proper channel. Lab technician periodically maintains all the equipments.

Maintenance of library:

For maintenances of library infrastructure and facilities the library committee and administration have been given the responsibility to purchase, procure books, manuscripts and other materials, as per the recommendations received from the departments of the colleges. The departments of the colleges have a good stock of texts and references in their departmental libraries. For enriching of the library, the committee procures some good publications from national and international publishers. The Library Committee appeals to the students, teachers, alumni, guardians to donate books.

Maintenance of the sport facilities:

The College has a well maintained sports infrastructure. The necessary goods and sports articles are purchased by the office of the principal as per the recommendations of the sports department. The college authority purchases them by calling quotations from the reputed sport outlets. Periodically necessary steps have taken by the authority to develop the sport activities of the students. Students with excellence and achievements are publicly felicitated and also supported financially to the extent possible.

Maintenance of Computers and IT facilities: The office of the principal decides about purchasing necessary IT equipments as per recommendations received from the departments of the colleges and the administrative office of the college. IT facilities are maintained by computer skilled personnel of the college and they also take the responsibilities of periodic up-gradations of the IT resources. The IT facilities are taken stock of by the administrations and they are modified or changed whenever necessary. There is an ICT cell in the college which looks after the maintenance of the computers and facilities. Employees are also entrusted with use

and maintenance of these facilities.

Classroom facilities: The maintenance of classrooms is a regular exercise. The cleanliness of classrooms is ensured by a group of Grade -IV workers and sweepers. After the admission process in every semester it is ensured that all the classrooms have adequate desks, benches. The fans and electrical appliances are checked wherever requirements and the purchase committee is apprised of the requirements. The purchase committee makes the purchases after approval from the Principal. There are projectors in as many as eight classrooms, besides smart classrooms.

Student support and welfare:

In the college campus, there is a good environment for the benefit and welfare of the students. Various sub committees exist in the college to support different services related to, student welfare and to meet their needs. The principal is the chairperson of all sub committees. There is a canteen committee for maintenances of the college canteen and to ensure the healthy and hygienic food for the students as well as the other members of the college.

The NSS unit maintains the social services within the campus and outside it.